



## AUGUSTA TOWNSHIP PUBLIC LIBRARY

“Enhancing our community through Learning, Leisure and Literacy”

### End of Year Report – 2008

#### Highlights:

- The Adult Fiction and Non-Fiction collection was reorganized with the addition of new shelving. This gives us increased shelf space for the fiction collection results in a more logical arrangement for this section of the library.
- A new toy bench was purchased and installed in the children’s area, providing safe storage for story time mats and toys, and providing extra seating.
- The library celebrated Family Literacy Night on January 24<sup>th</sup> with Paws to Read and a presentation by Deborah Dunleavy and the Thousand Island Yarn Spinners.
- Reorganization of the library files, including the financial files for 2007 and 2008 was completed. This provides better access to library records for staff and board members, particularly the treasurer.
- The seating area in the center of the library has been rearranged and two chairs have been added to this area. This has resulted in new shelving for our audio tape collection and back issues of the magazines. The old magazine rack has been moved from the YA room and now provides additional shelf space in the kitchen. The Pillars of Strength and volunteer recognition plaques have been mounted in the seating area. Two new chairs have been purchased for additional seating in the Adult collection area, and additional shelving has been purchased and installed in the office, and the YA reading room for the Graphic Novel collection.

- A new mail box was donated to the library, and installed, by Al and Gloria Harriman, our neighbours across the street. This new mail box is large enough to accommodate our interlibrary loan deliveries, and replaces our old one that had been damaged by time, the elements, and the snow plough.
- A new, heavy duty shredder was purchased for the library office. All records containing any patron information must be shredded before being discarded.
- A new Teen Advisory Group was established to assist in developing our Young Adult collection and new reading room.
- Librarians Angie Knights and Linda Parrott attended a SOLS workshop entitled “Helping Genealogists Climb Family Trees” The workshop provided many good ideas for helping patrons with their genealogical searches including suggestions for websites, and funding opportunities for maintaining a local history collection.
- Angie Knights attended a SOLS workshop entitled “Creating the Future You’ve Imagined” which explored methods of planning for Public Libraries.
- A programmable thermostat was installed in the library in an effort to conserve resources, both financial and non-renewable.
- The library hosted the Forest of Reading Program “Blue Spruce” This program is organized through the Ontario Library Association for children from Kindergarten to Grade 3. The librarian reads a Blue Spruce book to students during their classroom visits. Students from Algonquin Public School voted on their favourite Blue Spruce Book. The winner for the school, and provincially as well was Melanie Watt’s “Scaredy Squirrel Makes a Friend”. The library had ordered two copies of the nominated books. A draw was held and the extra copies were won by some of the students who took part in the Blue Spruce program. The books were given out by Angie Knights at the year end assembly at the school.

- Bedtime story time continued on the 4<sup>th</sup> Thursday of each month , however, registration had declined for this monthly program and it was decided to hold Paws to Read on special occasions only in 2009.
- The ropes and pulleys on the flag poles were reinstalled and the flags rehung.
- The library hosted the “Who’s an Awesome?” reader program. Children 12 years and under earned 10 stars by reading 5 chapter books or 10 picture books by December 13<sup>th</sup>. Those earning 10 stars can choose a free new book from our Treasure Box. 61 children registered for the program reading a total of 131 books. 5 children earned 10 stars.
- The library hosted a Library Appreciation reception during Public Library Week in October. All our Dreamers and Doers were in attendance, and many of our “Pillars of Strength” recipients were also able to attend. A plaque was presented recognizing staff for years of service, Angie Knights for 5 years and Linda Parrott for 20 years. The plaque will be placed in the library. Linda and Angie were also presented with cards and gifts of appreciation.
- The library was inspected by the fire department in June. As a result of this inspection changes were required to clear combustible materials out of the electrical and furnace rooms. The library also requires the installation of an outlet for the propane stove fan, changes to some exit lights, and repairs to some emergency lighting. The library’s files have been sorted by Board member Greg Morrison. Any files the library is not required to keep have been recycled or shredded. A new filing cabinet has been purchased and all files are now in cabinets in the back room of the office. Both the furnace room and electrical rooms have been cleared of all flammable material, to comply with fire regulations.
- Provincial Special Literacy Grant funds were used to purchase new bulletin boards for the children’s area, and a storage cabinet for cleaning and sanitary supplies which was placed in one of the public bathrooms.
- The Friendly Gardeners donated \$80.00 to the library in addition to many hours of work maintaining the library gardens.

- The Librarians were presented with long service awards from the township during the annual dinner. Linda Parrott was honoured for 20 years service and Angie Knights for 5 years service.
- A window was installed in the exit door in the Young Adult Reading Room. This greatly improves the natural light in the room.

**Circulation:** Total 20,949 (Library was open 1152 hours or 240 Days)

- Books.....18172
- Magazines.....1399
- Inter-library loans.....202
- Audio-Visual.....1476

**Membership:** Total: 1930  
121 New members

**Material Available:**

- 25022 books: 12023 juvenile, 12762 adult, 237 reference
- 30 periodical subscriptions
- 321 talking books and read-along kits
- 221 videos and DVDs plus 550 VHS titles and 500 DVD titles per year from the Pools
- local history collection
- six computers for patron use – all with internet access, one with voice recognition software.
- three printers, one colour
- Copier, scanner, fax machine

- Telephone directories for Ottawa, Kingston, Cornwall, Brockville and the Laurentians

**New Additions:**

- 1774 books added
- 415 discarded
- 26 audio-visuals added
- 10 audio visuals discarded

**Programs:**

- Blue Spruce reading program – Kindergarten to grade 3 – 51 registered.
- Who’s An Awesome Reader? program – 12 years and under – 61 registered – 5 completed the program.
- Bedtime storytime/Paws to Read

**Miscellaneous Funds Collected:**

- Overdue fines:.....\$785.45
- Copies, faxes and printouts.....\$437.85
- Used Books.....\$426.30
- Donations.....\$800.00
- Replacements.....\$241.92
- Membership fees.....\$10.00
- Rental.....\$925.00

**Miscellaneous:**

- Total Volunteer Hours (In Library) – 957
- Total Number of people using the Gates and Cap computers – 1217

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